

**EAST LAKEWOOD SANITATION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, November 20, 2023, in person and via virtual link. The meeting was open to the public.

**Attendance:**                    Directors:  
Paul Thiele, President  
Carol Thiele, Secretary  
Jeff Wright, Assistant Secretary/Treasurer  
Ernest Denys, Treasurer  
Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:  
Deb Crisp, Metro Water Recovery  
Sarah Shepherd, Circuit Rider of Colorado, District Management  
Peter Kline, Circuit Rider of Colorado, District Management

**Call to Order/Agenda/Declaration:**                    Director Paul Thiele called the meeting to order at 7:07pm and declared a quorum. The Agenda was approved by acclamation, acknowledging that items may be taken out of order.

**Administrative Matters:**                    Public comment  
There were no public comments.

**Review and consider approval of minutes from the October 18, 2023, and October 25, 2023 meetings.**

Following review, upon a motion duly made by Director Jeff Wright, seconded by Director Paul Thiele and, upon vote, carried 5-0, the Board approved the Minutes from the October 18, 2023, and October 25, 2023 meetings, as presented.

**Metro Water Recovery Update:**                    Ms. Crisp Provided an update on the MWR Budget and South Adams County IGA and other upcoming business. Discussion followed.

**Engineer's Report:**                    No Engineer's report was provided.

**Legal Matters:**                    Ms. Shepherd provided an update on the Annual Administrative Resolution. Review and discussion followed. Director Carol Thiele made a motion to approve. Seconded by Director Denys. The motion carried 5-0.

**Financial Matters:** Peter Kline presented the financial package for the period ending October 31, 2023. No exceptions or unusual events were noted. Discussion followed.

The Claims for November 2023 were presented and reviewed. Discussion followed. Director Paul Thiele made a motion to approve the Claims List, as presented, and was seconded by Director Carol Thiele. The motion passed 5-0.

**Budget Hearing  
for the 2024  
Budget:**

At 7:38 pm, Director Paul Thiele made a motion to open the Public Hearing for the 2024 Budget. The motion was seconded by Director Denys. The motion passed 5-0.

No public comments.

At 7:39 pm, Director Wright made a motion to close the Public Hearing. The motion was seconded by Director Denys. Motion to close the public hearing passed 5-0.

Discussion followed. Discussion covered the fees and rates, changes to budget, major costs (MWR) and unresolved legislative actions. A motion was made by Director Paul Thiele to approve the 2024 Budget, set mill levies, appropriate funds, and to approve 2024 contracts, as presented, contingent upon resolution of legislative action by the State. Motion was seconded by Dir Carol Thiele. The motion was approved 5-0.

**Manager Matters:** No additional topics were presented.

**Additional Board  
Member Items:**

No additional topics were presented

**Adjournment:**

Director Paul Thiele made a motion to adjourn the meeting. The motion was seconded by Director Wright. The Board approved by acclamation to adjourn the meeting at 7:48pm. The next Board meeting is a Special Meeting and is scheduled for Wednesday, January 24, 2024.



---

Secretary for meeting