

**EAST LAKEWOOD SANITATION DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, March 15, 2023, in person and via virtual link. The meeting was open to the public.

Attendance:

Directors:

Paul Thiele, President
Carol Thiele, Secretary
Ernest Denys, Treasurer
Jeff Wright, Assistant Secretary/Treasurer
Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer
Debbie Crisp, ELSD MWR representative
Sarah Shepherd, Circuit Rider of Colorado, District Management
Peter Kline, Circuit Rider of Colorado, District Management

**Call to
Order/Agenda/
Declaration:**

Director Paul Thiele called the meeting to order at 7:07pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative
Matters:**

Public comment

There were no public comments.

Review and consider approval of minutes from the November 18, 2022 meeting

Following review, upon a motion duly made by Director Z Brubaker, seconded by Director P. Thiele and, upon vote, unanimously carried, the Board approved the Minutes from the January 18, 2023, meeting, as presented.

**Metro Water
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which is included in the Board packet. A brief discussion followed.

**Engineer's
Report:**

Wade Wheatlake provided an update. Mr. Wheatlake indicated that it was another quiet period within the District. He provided an update to the 10th & Sheridan project.

Legal Matters:

Election Matter

The Election has been cancelled.

Inclusion Request Hearing

Consideration for Inclusion

Motion by Director Paul Thiele to open the hearing for public comment, Seconded by Director C. Thiele. Motion passes 5-0
No Public comment.

Motion by Director P. Thiele to close meeting to public comment, seconded by Director Denys. Motion passed 5-0

Discussion followed. Motion to accept inclusion as presented was made by Director P. Thiele and seconded by Director J. Wright. Motion passed 5-0.

Financial Matters:

Financial Report

Peter Kline presented the financial package for the period ending February 2023. No exceptions or unusual events were noted. Director P. Thiele addressed the issue of the water consumption data provided by Consolidated Mutual Water. There are a small number of accounts that may have received invoices that included September 2021 consumption numbers. Discussion followed. It was agreed to handle this on a case-by-case basis and report back to the Board with the accounts and final resolution.

Director C. Thiele noted two typos with the CCR invoices for January and February. These were corrected by Ms. Shepherd during discussion.

The Claims list for February 2023 was reviewed. Director Brubaker presented a motion to ratify the Claims, as presented. Seconded by Director C. Thiele and passed 5-0.

The Metro Water Recovery claim for March 2023 was reviewed. Director Denys presented a motion to ratify this claim. Seconded by Director J. Wright. The motion passed 5-0.

The Claims for March 2023 was presented and reviewed. Discussion followed. Director Wright made a motion to approve the Claims List, as presented. Motion was seconded by Director P Thiele.

Manager Matters:

No manager matters were presented.

**Additional Board
Member Items:**

None presented.

Adjournment: The Board approved by acclamation to adjourn the meeting at 7:55pm. The next Board meeting is a Regular Meeting and is scheduled for Wednesday, April 19, 2023.

Secretary for meeting