

**EAST LAKEWOOD SANITATION DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, April 20, 2022, at the meeting room of the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226, and via Zoom. The meeting was open to the public.

Attendance:

Directors:

Paul Thiele, President
Carol Thiele, Secretary
Ernst Denys, Treasurer
Jeff Wright, Assistant Secretary/Treasurer
Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer
Debbie Crisp, ELSD MWR representative
Sarah Shepherd, Circuit Rider of Colorado, District Management
Peter Kline, Circuit Rider of Colorado, District Management

**Call to Order/Agenda/
Declaration:**

Director Paul Thiele called the meeting to order at 7:00pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative
Matters:**

Public comment

Members of the public may express their views to the Board on matters that affect the District that are not on the agenda. Comments will be limited to three (3) minutes per person.

There were no public comments.

Review and consider approval of minutes from the March 9, 2022 meeting.

Following review, upon a motion duly made by Director Denys, seconded by Director Wright and, upon vote, unanimously carried, the Board approved the Minutes from the March 9, 2022 special meeting, as presented.

**Metro Water
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which will be forwarded early next week. A brief update was provided on new legislative initiatives, EPA regulations, and the contracting of three (3) new vendors to provide educational services for Metro Water Recovery. Regarding legislative items, she indicated that the Farm Grade Chemical House Bill was approved.

Ms. Crisp also provided brief summary of the “Ditch company litigation and the North Clarifiers Replacement project”. Original installer is now bankrupt and insurance will cover nearly all costs related to the replacement project. Hensel Phelps has been contracted for this work.

Finally, Ms. Crisp also provided information to links explaining the MWR billing process.

Engineer's Report:

Wade Wheatlake provided an update. Referencing the 2022 Sanitary Sewer Video Review Report (Report), Mr Wheatlake outlined the areas of concern in the District, clarifying which areas are homeowner responsibility and which are District responsibly. Regarding the homeowners, Director Paul Thiele indicated that he had spoken with approximately half of the owners. Ms. Shepherd indicated that the management company would mail correspondence to owners identified as #2 and #3 in the legend of Map 2 to provide notice of work, and will mail notice to residents where blockages were located on their line area of responsibility. Discussion followed regarding the scope of work quoted by C&L (Exhibit D dated 3.2.2022), Point repairs on Depew St. and the UV lining work on Gray St. Further discussion followed on costs, urgency of work, risks and the need for a re-quote from C&L.

Director P. Thiele made a motion, which was seconded by Director Denys, and approved 5-0, to authorize proceeding with all the work outlined in the Report and quoted by C&L. A new quote is required and authorization is capped at the initial quote amount plus a 10% increase, if needed. Mr. Wheatlake will request a new quote and inform the District of the results.

Election Update

Legal Items:

Ms. Shepherd gave an overview of the Election process and deadlines. Election has been cancelled, Discussion followed regarding terms, staggered terms and appointments.

Financial Matters:

Financial Report, Banking Transition

Peter Kline presented the financial report packet for the period ending March 31, 2022. Discussion followed. No concerns were presented. Statements were accepted by the board by acclamation.

Discussion followed regarding approval of the Claims Report. Upon a motion by Director C. Thiele, with a second by Director Wright, the board voted 5-0 to approve the claims payable, as presented. Directors Wright and Denys will approve and confirm payment through Bill.com.

Manager Matters:

No additional items.

Additional Board Member Items:

None presented.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:05pm. The next Board meeting is a Special Meeting and is scheduled for Wednesday, April 20, 2022 at 7p.m. the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226 and via Zoom.



Secretary for meeting

